

Resume

Business Data Analyst and Warehouse Management Specialist

Professional Summary

Experienced Warehouse and Inventory Management Professional with 13+ years in materials management across the electrical, construction, civil, logistics, and oil & gas sectors. Proficient in SAP ERP and inventory control, with expertise in optimizing warehouse operations, ensuring data accuracy, and implementing cost-efficient strategies. Highly skilled in data analysis using Excel, Power Query, Power BI, and SQL to transform insights into actionable business strategies. Committed to ISO standards and operational accuracy with a strong foundation in database management and a meticulous approach to information handling.

Work Experience

Warehouse / Inventory Manager *2017 – Present (Head Office)*

Marmul Falcon Trade & Cont. Co. LLC, Muscat, Oman

- Oversee all warehouse activities, including receiving, storing, and issuing goods to ensure smooth operations.
- Develop and implement inventory control procedures to optimize inventory accuracy and efficiency.
- Conduct regular inventory audits, manage reorder points, and monitor stock levels.
- Train warehouse staff on ISO standards and SAP ERP (B1 10) operations for compliance and efficiency.
- Produce data-driven reports using SQL and Crystal Reports to support business insights.
- Collaborate with site teams to align warehouse activities with project requirements.

Key Achievement: Improved material issuance processes and stock accuracy by effectively utilizing SAP ERP and data analysis.

Warehouse In-charge *2011 – 2017 (Site-Based Role in Oil & Gas Field)*

Marmul Falcon Trade & Cont. Co. LLC, Muscat, Oman

- Managed inventory for EPC contracts with Daleel Petroleum Oman, overseeing material receipt, inspection, and issuance for Oil & Gas field supplies.
- Maintained Inventory Management System for tracking materials, verifying cost-center allocations, and ensuring client agreement compliance.
- Generated invoices in line with blanket purchase agreements to ensure client standards and accuracy.
- Performed HRMS administrative functions, including personnel records and timesheet management.

- Managed IT requirements, including SQL server management, network connectivity, remote access, and CCTV systems.

Key Achievements

- Achieved high efficiency and compliance within a challenging Oil & Gas environment.
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Warehouse Coordinator *During Contract with Marmul Falcon*

Medco Energi LLC (PDO Warehouse) – Sultanate of Oman

- Maintained accurate inventory records, ensuring timely deliveries and alignment with purchase orders.
 - Conducted inventory audits, managed slow-moving stock, and collaborated with the supply chain team for seamless operations.
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Skills

- **Technical Expertise:** SAP ERP (B1 10), SQL Server, Crystal Reports, Power BI, Power Query, Advanced Excel (pivot tables, formulas, data visualization)
 - **Data Analysis:** Skilled in data extraction, transformation, and visualization for informed decision-making.
 - **Warehouse Management:** Proficient in inventory control, cost management, auditing, ERP systems, and ISO-compliant process design.
 - **IT & Systems:** Experienced in Windows Server, system administration, database management, network administration, and IP-based CCTV installation and configuration.
 - **Professional Skills:** Leadership, project management, communication and problem-solving.
 - **Languages:** Urdu (Native), English (Professional Proficiency), Arabic (Moderate Proficiency)
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Education

- **2014** — Bachelor of Arts in Computer Studies
 - **2016** — Master of Arts in Political Science
 - **2010** — Diploma in Computer Hardware & Software
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Personal Information

- **Full Name:** Husnain Masood
- **Current City:** Muscat, Oman
- **Driving License:** GCC Muscat, Oman
- **Portfolio:** www.husnainmasood.com